

**November 12, 2024**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 1 of 3**

The Salem Township Board of Trustees met on November 12, 2024 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn and Trustee Ralph Blanton present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the October 8, 2024 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Guest:** Joe Garrett with Trebel, LLC, an Energy Consulting and Management Co. attended tonight's meeting to present a current savings report for Salem Township. As of now projected increase to .09 cents. Will report back as it gets closer to renewal. The trustees thanked him for coming and the update.

**Fire Department: Asst, Chief Moenster reported:**

- Mercy Health presented awards for a save on Senior Rd. We are very proud and thankful for the crew that we have. The trustees agreed and thanked those who received the award.
- Would like to offer a part-time firefighter/EMT position to Jordan Huber pending successful completion of our physical agility test and a pre-employment physical exam. Mr. Kilburn made a motion to offer a part-time firefighter/EMT position to Jordan Huber pending successful completion of our physical agility test and a pre-employment physical exam. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented the resignation of Alex McKay effective 10/10/2024. He is moving to Florida. Fulltime final shift worked on 10/10/2024. Mr. Kilburn made a motion to accept the resignation of Alex McKay effective 10/10/2024. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented the resignation of Jarad Bentley effective 10/28/2024. He is taking a position with HTFR. Part-time - final shift worked on 10/27/2024. Mr. Kilburn made a motion to accept the resignation of Jarad Bentley effective 10/28/2024. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Fire Chief Harrison reported:**

- Presented Health Insurance renewal. Recommends that we stay with UHC at an increase of 10.1%. Policy staying the same. Received other quotes that were much higher. Mr. Kilburn made a motion to renew Health Insurance with United Healthcare with a 10.1% increase. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented his official retirement date is February 13, 2025.

**Zoning:** Zoning Inspector Mike Yetter reported:

- Working on several calls and emails
- Several new permits
- Update on 4414 Mason Morrow Milgrove Rd: Met with Warren County Building Department for their opinion. Since the property was transferred recently – he suggest we contact the new owner to find out their plans for the property. Also, suggest contacting WC Soil and Water Dept for their opinion.
- Gramps RV business – relocating on St Rt 22/3 – They will need to do a site plan

**November 12, 2024**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 2 of 3**

**Zoning:** Zoning Inspector Mike Yetter reported: Continued:

- Salem Rd has been mowed
- Morrow Rossburg Rd. needs mowed – Mr. Blanton will reach out to someone to get it done

**Guest: Mr. Brinkman and Jerry Martin**

- Mr. Brinkman asked for an update on Ward Rd. Mr. Blanton reported that he has not heard from the other property owners. He did talk with someone from the Warren County Prosecutors and Engineers offices during a Township Dinner. They would like to set up a meeting and discuss further to look at all the circumstances. Everyone agreed.
- Mr. Brinkman asked if there is an update on the sale of the Plaza from the Village of Morrow. Mrs. Ramsey replied that she has not heard any update.

**Trustee Heath Kilburn reported:**

- Reminder that it is Christmas Time again – need the road crew to set signage due to the traffic from the Christmas Ranch.
- Halls Creek Rd. is in need of repairs. Road is breaking off. Needs gravel. Mr. Blanton said he will add it to the Road Crews to do list.

**Trustee Ralph Blanton reported:**

- Received Road Certification from the Warren County Engineers Office. WE need to confirm mileage in the Township. Mrs. Ramsey asked him to confirm the side streets off of Washington Way are included.
- Salem Rd. has been mowed. Vicky VonHolle will submit to the Auditors office to add the assessment.
- Waiting on quote for mini hoe attachment.

**Executive Session**

Mr. Blanton made a motion to enter into Executive Session at 8:01pm to discuss Personnel Issues. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

Mr. Blanton made a motion to come out of Executive Session at 8:15pm. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Trustee Susan Ramsey reported:**

- Discussion was made regarding a position for an Administrator / Public Safety Director. Mrs. Ramsey made a motion to accept a proposal from William Harrison for the Administrator / Public Safety Director position with a start date effective 04/16/2025. Starting salary of \$81,000.00 with a split of 2/3rd Township (\$54,000.00) and 1/3rd Fire Dept. (\$27,000.00). To include benefit package of OPERS, Health, Dental, Vision, Life, Vacation. Personal and sick time. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Discussion was made regarding replacement of Fire Chief, based on Chief Harrison's retirement date effective February 13, 2025. Mrs. Ramsey made a motion to promote Asst Fire Chief John Moenster to Fire Chief effective February 14, 2025. With a salary of \$95,000.00 and continued benefits that he has now. Chief Moenster will report to the trustees. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

November 12, 2024

Salem Township Trustees - At the Salem Township Conference Room

Page 3 of 3

**Cemetery updates:**

**November 2024 Cemetery**

11/02/24	Carolyn G. Richardson	Sec 5 Lot 126	SW #2	Evans
11/12/24	Charles Pennix, Sr.	Sec 5 Lot 179	Center East	Vales

**Fiscal Business Vicky VonHolle, Fiscal Officer reported:**

- Presented payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:**

- With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:05pm. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea